

NORTHERN BAY P-12 COLLEGE DUTY OF CARE POLICY NBC025

1. PURPOSE

The purpose of this policy is to explain to our school community the non-delegable duty of care obligations that all staff at Northern Bay College owe to our students and members of the school community who visit and use the school premises.

2. BROAD GUIDELINES

- 2.1. "Duty of care" is a legal obligation that requires schools to take reasonable steps to reduce the risk of reasonably foreseeable harm, which can include personal injury (physical or psychological) or damage to property. The reasonable steps that our school may decide to take in response to a potential risk or hazard will depend on the circumstances of the risk.
- 2.2. Staff need to be fully conversant with Department of Education & Training (DET) guidelines in relation to duty of care.
- 2.3. The College campuses will take all reasonable steps to ensure students, staff or visitors will not be injured as a result of the state of the premises
- 2.4. The College has developed policies and procedures to manage common risks in the school environment, including:

- Yard duty and Supervision
- Bullying Prevention
- Camps and Excursions
- First Aid
- Child Safe Standards
- External Providers (including RTOS delivering VET/VCAL)
- Emergency Management
- Volunteers
- Visitors
- Working with Children and Suitability Checks
- Mandatory Reporting
- Occupational Health and Safety

3. IMPLEMENTATION

- 3.1. Staff at our school understand that school activities involve different levels of risk and that particular care may need to be taken to support younger students or students with additional needs.
- 3.2. Our school also understands that it is responsible for ensuring that the school premises are kept in good repair and will take reasonable steps to reduce the risk of members of our community suffering injury or damage because of the state of the premises.
- 3.3. School staff, parents, carers and students are encouraged to speak to the principal to raise any concerns about risks or hazards at our school, or our duty of care obligations.

4. Evaluation

This policy will be evaluated as part of the three year review cycle

Document #	Committee Responsible	Review Date	Public Location	Ratified by School Council:
NBC025	Leadership	April 2018	Website Compass	09/12/15
	Related document			
	LISTED ABOVE		Website and Compass	